

# BARINGO COUNTY GOVERNMENT

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Baringo County Government

P. O BOX 53-30400  
**KABARNET**

## OFFICE OF THE MUNICIPAL MANAGER - KABARNET

### MINUTES OF THE MUNICIPAL BOARD HELD ON 28<sup>TH</sup> Oct 2019 AT THE GOVERNOR'S BOARDROOM AT 9.00A.M

#### MEMBERS PRESENT:

1. Kiprop K. Cheserem	Chair
2. Zubeda M. Ali	Vice Chair
3. Julius K. Bolei	Secretary
4. Dr. Kiptui David	Member
5. Catherine Changwony	Member
6. Irene Chebon	Member
7. Isaiah K. Cherop	Member
8. Dr. Marycent Yator	Member
9. Dr. Joel Kibiwott Koima	Member
10. Solomon Cheboi	Member



#### IN-ATTENDANCE

1. Franckline Kiche -Physical Planner.

#### AGENDA:

1. Confirmation of the previous minutes.
2. Matters Arising.
3. Manager Report.
4. Formation of the Sub-Committees.
5. Discussion and Adoption of the Technical Teams documents.
  - i.) Feasibility study report for Kenya urban support programme (KUSP) project. (2018/2019)
  - ii.) Feasibility report for the improvement of storm water drainage and non-motorised transport, Kabarnet Market phase 2, Kaptimbor Recreation Park and Rehabilitation of Kabarnet Fire Station. (2019/2020)
  - iii.) Kabarnet Municipality Urban Integrated Development Plan (IDEP) 2019-2024.

- iv.) Resettlement Action Plan (RAP) for the improvement of Kabarnet Market, located at Kabarnet Municipality, Baringo County.
- v.) Kabarnet Municipality sustainable solid waste management plan. (2018- 2022)..

- 6. Hurth/Kabarnet Partnership.
- 7. Wayforward.

**MIN 1/10/2019: Premilaries.**

- ✓ The chair welcomed the members to the meeting and requested Dr. David Kiptui to open with a word of prayer.
- ✓ He thanked the members for their prompt response to attend the meeting.

**MIN 2/10/2019: Confirmation of The Previous Minutes**

The secretary read through the previous minutes and was confirmed as follows;

- I. The minutes of 11<sup>th</sup> September 2019 was proposed by Isaiah Cherop and seconded by Irene Chebon as a true recording of the previous meeting.
- II. The minutes of 12<sup>th</sup> October 2019 was proposed by Dr. David Kiptui and seconded by Zubeda Ali as a true recording of the previous meeting.

**MIN 3/10/2019:Matters Arising**

There being no matter arising, the chair proceeded to the next agenda.

**MIN 4/10/2019:Manager Report**

The manager gave a comprehensive report touching on the following areas;

- 1. Budget status.
- 2. Staff establishment.
- 3. Plot status.
- 4. Housing status.
- 5. Stakeholders forum/budget.
- 6. Town rates status.
- 7. Revenue collection/targets for 2019/2020.
- 8. Previous/proposed project supported by Hurth.

It was resolved that the sub-committees to be formed during the meeting to take up all the issues by the manager in the report.

**MIN 5/10/2019:Formation Of The Sub-Committees**

The following sub- committees were formed;

**i.) Audit and Governance**

1. Isaiah Cherop -Chair
2. Dr. David Kiptui -Member
3. Dr. Joel K Koima -Member
4. Relevant Technical Officer

**ii.) Finance, Administration and Procurement**

1. Solomon Cheboi -Chair
2. Dr. Marycent Yator -Member
3. Catherine Changwony -Member
4. Relevant Technical Officer

**iii.) Planning and Infrastructure**

1. Irene Chebon -Chair
2. Kiprop Cheserem -Member
3. Zubeda Ali -Member
4. Relevant Technical Officer

**iv.) Environment, Disaster Safety and Health**

1. Dr. Marycent Yator -Chair
2. Zubeda Ali -Member
3. Solomon Cheboi -Member
4. Relevant Technical Officer

**MIN 6/10/2019: Discussion and Adoption of the Technical Teams documents:**

Frankline Kiche, the County Physical Planner was invited to the meeting to present the documents on power point. Thereafter he was released and the members proceeded to discuss the documents. The members commended the technical team for their exemplary work and presentation.

After discussion the following documents were approved and adopted;

- i.) Feasibility study report for Kenya urban support programme (KUSP) project 2018/2019. It was proposed by Irene Chebon. and seconded by Isaiah Cherop.
- ii.) Kabarnet Municipality Urban Integrated Development Plan (IDEP) 2019-2024. It was proposed by Dr. David Kiptui and seconded by Dr. Marycent Yator
- iii.) Feasibility report for the improvement of storm water drainage and non-motorised transport, Kabarnet Market phase 2, Kaptimbor Recreation Park and Rehabilitation of

Kabarnet Fire Station. It was proposed by Solomon Cheboi and seconded by Dr. Marycent Yator

- iv.) Resettlement Action Plan (RAP) for the improvement of Kabarnet Market, located at Kabarnet Municipality, Baringo County. It was proposed by Zubeda Ali and seconded by Irene Chebon.
- v.) Kabarnet Municipality sustainable solid waste management plan (2018- 2022). It was proposed by Isaiah Cherop and seconded by Catherine Changwony.

**MIN 7/10/2019: Hurth/ Kabarnet Partnership.**

- ✓ The members hailed the revival of the partnership which dates back to 1988.
- ✓ The Manager outlined the Itinerary of the Chairman of Hurth visit to Kabarnet Municipality from 28<sup>th</sup> OCT to 31<sup>st</sup> OCT 2019.
- ✓ It was resolved that those members who will be available during the visit to accompany him in his visit to all the identified areas.
- ✓ It was also agreed that the members to create linkages with other networks and even come up with proposals for funding since the municipal budget was Inadequate.

**MIN 8/10/2019:Wayforward.**

- ✓ Members agreed to thoroughly read the charter and the operational manual so as to address any given areas from an informed position.
- ✓ Areas of concern was on budget allocation, organogram, sub- committee facilitation and appointment of municipal accounting officer.

**MIN 4910/2019: Adjournment:**

There being no any other business the meeting adjourned at 3.00pm.

After a closing prayer from Dr. David Kiptui thereafter the members proceeded to receive the Chair of the Hurth who was making a courtesy call at the governor’s office.

Minutes confirmed for circulation.

Chairman .....Date.....Sign.....

Minutes Received by:

Secretary.....Date.....Sign.....